

Japan Metropolitan Model United Nations Conference 2019

“Diversity” -The Enlightenment of Individuality-

Rules of Procedures

Delegate Code of Conduct

Language

The common language is English. Delegates must use English in both formal and informal session in principle. Any Japanese or any other language spoken during conference session may be monitored by the dais. Note passing must not be conducted in any language other than English. Any note found that is not in English will be collected by the dais without notice. Delegates in need of assistance for English may ask any committee member during conference, and JMMUN staff will be more than happy to help you.

Pre-written Articles and Note Passing

Delegates are NOT permitted to bring in pre-written notes, draft resolutions, or clauses. Any prewritten articles found will be collected by the dais. No personal conversation is permitted through note passing. Any personal conversation found in the notes will be reported to the dais, and notes will be collected without notice.

Lobbying

Delegates are not permitted to lobby before committee sessions start. Any lobbying found may be monitored by JMMUN staff.

Formal Session

No direct dialogue between delegates will be permitted. During POIs and other moments, all delegates must wait until the dais instructs the delegate to speak.

Follow-ups are not permitted.

During voting bloc, note passing and any other form of communication between delegates will not be permitted.

We ask that teacher and chaperones not give advice to their students during committee session.

Name Badges

Delegates must wear their name badges at all times. Name badges are the only identification recognized by the JMMUN staff and other officials. Badges must be kept visible at all times.

Authority

Delegates must obey instructions from any advisor or conference staff member, both inside and outside of the committee sessions.

Laptop/Cell Phone Policy

Delegates are permitted to use laptops for writing draft resolutions, but any other electronic device such as cell phones must be turned off at all times during committee session in principle. **Conference Management is NOT responsible for lost or stolen property.**

Trash

Delegates may use the trash cans in the venue. After each committee session, each delegate is to clean his/her own area before leaving the room. When using the trash cans in the venue, each delegate must separate their trash and put their garbage in the correct trash can.

Meeting Room Use

Delegates must respect the meeting rooms or the venue at all times. Delegates found writing on tables or chairs, or sticking gum on the furniture will be immediately removed from the conference.

Privacy

All delegates must **sign a contract agreeing to have photos taken by JMMUN staff members and other teachers** prior to the conference. These photographs may be in future pamphlets or on the JMMUN website. Those who cannot agree to this will have to report to the JMMUN committee beforehand. Any delegate not agreeing to these terms will be given a sticker to identify that they shall not be taken a photo of. Teachers and chaperones may take photos of delegates that have signed this contract.

Awards

The JMMUN committee will acknowledge delegates that do a superb job of representing their country. Although awards are presented at the end of the conference, this should not be the sole purpose of attending a Model UN conference.

Awards will be based on the following criteria

1. Represents assigned country, realistically conveying a thorough understanding of the country's policy;
2. Conducts oneself in a diplomatic manner during formal and informal debate;
3. Shows a willingness to negotiate through the topic for the benefit of the committee;
4. Shows knowledge of United Nations structure and function;
5. Understands follows and respects the conference rules of procedure;
6. Displays the ability to verbally present a policy, ideas, and questions during committee; and
7. Is cooperative with the dais to conduct and smooth and fruitful debate that all delegates can enjoy and take part in.

The following awards will be given;

- Best Delegate Award: to the delegation which demonstrates excellence in representation and performance in conference.
- Honorable Mentions: to the delegates deserving honorable mention for their diplomatic performance
- Position Paper Award: to the delegation with the most well written, well-researched position paper

Inspired by Global Classrooms International Model United Nations Middle School Conference Conference Code of Conduct, Dress Code, Performance Expectation & Awards booklet 2016