

<English Version>

Japan Metropolitan Model United Nations
Conference 2023

日本メトロポリタン模擬国連大会 2023

Renaissance ~ Reviving the Groundwork of Diplomacy~

ルネサンス -外交関係の基盤の再興-

Code of Conduct

行動規範

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We request to act upon the code of conduct below.

Prohibited Actions

Those caught for these prohibited actions written below may receive a warning from a chair, be reported to their advisors, and exempted from consideration of awards.

1. Sharing pre-written clauses of draft resolutions.
2. Speeches or notes unrelated to the topic of the conference.
3. Lobbying outside committee sessions. “Lobbying” refers to direct communication in which a delegate tries to enforce their own ideas or country's stance on other delegates with the aim of gaining influence in the committee.
4. Inappropriate comments or behaviors toward other delegates.
5. Discriminative comments or behaviors toward a specific nation, race, ethnicity, gender, gender expression, sexual orientation, or religious affiliation.
6. Using the internet to research additional information during the session.
7. (With the exception of an unmoderated caucus) Direct dialogue between delegates without the chair’s permission during the session.
8. Exchanging personal information during committee sessions. Only during break and social held on the second day can delegates chat with other participants about matters unrelated to their agenda.

Image Rights

1. For In-Person Attendees

In-person attendees must bring both documents to check-in on the first day.

All attendees are required to bring the Video and Photography Release Form to check-in on the first day.

For those uncomfortable with your photos being taken, please put the sticker that we handed out at the reception on your name tag. (If you have not received the sticker, please inform the staff about it.)

2. For Online Attendees

Online attendees are encouraged to fill out the Video and Photography Release Form to be covered in JMMUN media; please send the completed form to the admin via email by the previous day of the conference.

If you do not wish to have your photos taken, please add “()” behind your name and your country.

Ex. Risa Fukushima () / Japan ()

Accepted Language

The conference will be conducted in English in all committees. Delegates must use English in both formal and informal sessions at all times. Any other language spoken during a conference session may result in a warning from the dais. Note passing must not be conducted in any language other than English. Any note found that is not in English will be deleted by the dais without notice. JMMUN chairs will provide assistance for English by speaking in both English and Japanese in the Beginner committees when necessary.

Dress Code

All delegates, including online participants, must wear formal attire such as suits and school uniforms. In-person participants do not need to bring slippers.

Code of Conduct for an In-person Committee

1. Name tags

Delegates must wear their name tags at all times.

2. Device use

Though not mandatory, we encourage you to bring your own device. (Wi-fi will be provided.)

- Please make sure that your email account is able to share documents with those outside of your organization. If your school account does not allow this, please create another private account beforehand or talk to your advisors.
- Delegates must not use their devices during committee for any irreverent purposes. If caught doing so, chairs may ask delegates to turn them off.

JMMUN is not responsible for any damage or loss that may occur during the conference.

3. Covid Precautions

- a. With exceptions where you are eating or drinking, please wear your masks at all times.
- b. We will be keeping some windows open to change air.

- c. Please refrain from shouting in order to prevent the spread of COVID-19.
4. Please bring your own lunch.

Code of Conduct for an Online Committee

1. Online Manners and Privacy Rules

- a. Delegates are only allowed to use the Zoom chat function in these two following cases:

- i. A general comment to the committee when a technical difficulty prevents them from responding through video chat.
- ii. Direct messages to other delegates and the chairs as a replacement of note passing at a typical MUN conference.

- b. Only JMMUN Press members are allowed to take screenshots, pictures, videos, or audio recordings.

2. Zoom

- a. Please stay muted unless and until instructed by the chairs to speak. Delegates may unmute themselves during unmoderated caucus.
- b. Please keep your cameras on at all times.
- c. Please change our Zoom names into the following format:

Country name (Full name)

Ex. Afghanistan (Hanako Senzoku)

- 3. Should any problems occur, please contact jmmunadmin@senzoku.ac.jp.

Awards

JMMUN gives awards to delegates that greatly contributed to the conference.

Awards will be given based on the following criteria:

1. Conveys a deep understanding of their assigned country to other delegates.
2. Behaves in an exemplary manner as a delegate during both moderated and unmoderated caucus.
3. Shows a willingness to negotiate with other delegates for the benefit of the entire committee.
4. Presents knowledge of the United Nations structure and function.
5. Understands and follows the conference procedure and Code of Conduct.
6. Actively introduces opinions and questions during the committee.
7. Presents creative and specific ideas and solutions.

The following awards will be given. (*: Not awarded in the advanced committee)

Best Delegate: given to the delegate that powerfully led the conference with charismatic leadership in each committee.

Honorable Mention: given to the delegate that performed exceptionally well with a persuasive and intelligent approach in each committee.

*Outstanding Delegate: given to the delegate that greatly contributed to the committee.

*Diplomatic Commendation: given to the delegate that added spice to the committee.

Position Paper Award: given to the delegate that wrote the best position paper in each

committee.

Code of Conduct for Advisors

We ask advisors and chaperones that they refrain from giving advice to their students during the committee for fairness' sake.

1. Online participation of advisors and chaperones

Please change your Zoom names into the following format:

ADVISOR (School name)

Ex. ADVISOR (Senzoku)

2. In-person participation of advisors and chaperones

Advisors and chaperones can watch all sessions and may go to and fro different committees. A waiting room is also available, so please use it at your disposal.